



Mount Prospect Public Works Department

INTEROFFICE MEMORANDUM

TO: DIRECTOR OF PUBLIC WORKS
FROM: PROJECT ENGINEER
DATE: June 4, 2026
SUBJECT: FNSP – LAKE BRIARWOOD – FINAL PLAN

This memo presents the final plan for traffic calming in the Lake Briarwood neighborhood. This plan will be presented to the residents within the study limits and the Transportation Safety Commission. Residents will be mailed the final plan, along with a ballot, to allow them to vote if they want the project to move forward. The results of that balloting will be presented to the Transportation Safety Commission at a future meeting where they will decide to recommend the project move forward to the Village Board for approval or not.

The final plan is the same as the initial plan, no changes were required after presenting the initial plan to residents and the Transportation Safety Commission. This plan consists of installing four speed feedback signs in strategic locations throughout the neighborhood.

Public Outreach

Residents were solicited their feedback on the initial plan in May of 2026. A summary of the comments received can be found in the Second Public Outreach Summary Memo. The comments were generally in support of the traffic calming project as presented.

Next Steps

The next steps of the traffic calming process are to present the revised plan to residents with a ballot to allow them to vote on if they are in favor of the project. These results will be tabulated and used to develop Staff's recommendation for the Transportation Safety Commission. That recommendation will be posted online in the form of the Transportation Safety Commission Agenda Packet for the public to view prior to the meeting. At the Transportation Safety Commission meeting, Staff will present their recommendation and the results of the balloting.

There will be time for public comment at the meeting and then the Transportation Safety Commission will vote to:

- Advance the project as recommended to the Village Board for approval
- Advance the project with changes from the Commission to the Village Board for approval
- Send the project back to Staff to make changes and present it again to the Transportation Safety Commission at a future meeting for consideration
- Reject the project and a traffic calming project will not move forward on William Street

The tentative schedule is as follows:

- June 10th: Letters sent to residents with revised design and ballot
- June 26th: Ballots due to Public Works (postmarked by this date)
- July 6th: Transportation Safety Commission agenda posted online – includes Staff recommendation for the project
- July 13th: Transportation Safety Commission Meeting

The letter to residents and ballot are attached to this memo.

Luke Foresman, PE



Project Engineer

Attachments:

- Public Outreach and Ballot
- Revised Plan

Resident Information Bulletin #3

Lake Briarwood Traffic Calming Study

Village of Mount Prospect
Public Works Department
June 2026

INTRODUCTION:

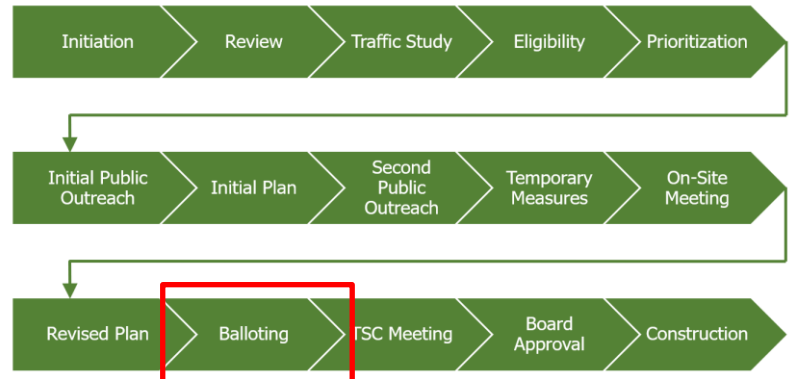
The Village is conducting a traffic study in the Lake Briarwood Neighborhood and is seeking your input on the final plan to address traffic issues.

PROPOSED IMPROVEMENTS

The final plan is shown on the included plan sheet. Please reach out to Public Works with any questions or clarifications on this design. The proposed traffic calming measures include four speed feedback signs in strategic locations in the neighborhood. Note, no changes have been made since the initial plan was presented in May.

TRAFFIC CALMING PROCESS:

The traffic calming process can be found in the Friendly Neighborhood Streets Program on the Village website by searching "Traffic Calming". We are currently at step 12, Balloting. See timeline to the right. The next step is the Transportation Safety Commission meeting where the recommended design and results of balloting are presented. At this meeting, the Commission will make their recommendation if the project should proceed.



BALLOTING

A ballot is included in this letter. Please fill out the ballot and return to Public Works. You can mail or drop off the ballot at Public Works, Attn: Luke Foresman, 1700 West Central Road, Mount Prospect, IL 60056. Residents can also submit their vote by phone at (847) 870-5640 or by email at publicworksdept@mountprospect.org. Please put "Lake Briarwood Ballot" in the subject line of the email. This is the official way to submit comments on the final plan. The results of the balloting will inform Staff's recommendation for the project and will be presented to the Transportation Safety Commission. The ballot is non-binding, ultimately the Transportation Safety Commission will decide if the project should proceed. If they recommend the project to move forward, it will go before the Village Board for final consideration.

Ballots shall be postmarked by June 26th.

TRANSPORTATION SAFETY COMMISSION MEETING

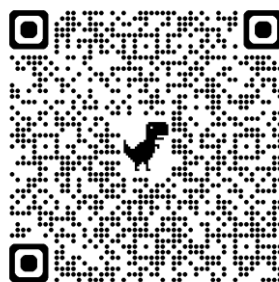
This is scheduled to be presented to the Transportation Safety Commission at their meeting at 7:00 PM on July 13th, 2026 at the Emergency Operations Center at Public Works, 1720 W. Central Road. You are invited to attend and participate in the meeting. Unless the Commission decides otherwise, this will be the final Transportation Safety Commission Meeting on this study. **Staff's recommendation will be posted online as part of the agenda packet for the meeting by July 6th.** Please reach out to Public Works if you would like a copy of the agenda packet and are unable to access it online.

More information on this study can be found on the study website. Please scan the QR code below or search "Traffic Calming" on the Village's website.

VILLAGE OF MOUNT PROSPECT PUBLIC WORKS DEPARTMENT

1700 W. Central Road
Mount Prospect, IL 60056
www.mountprospect.org

Phone: 847-870-5640
TDD: 847-392-1235



Ballot – Final Design

Lake Briarwood Traffic Calming Study

Village of Mount Prospect
Public Works Department
June 2026

Please review the included final plan and answer the following questions. Additional information can be found on the study website. One ballot will be counted per address. Check one box per item. The results of balloting will be presented to the Transportation Safety Commission to help inform their decision on if the project should move forward or not. The balloting results are non-binding. Please reach out to Public Works with questions.

Address:

Item #1: The Village proposes to install four speed feedback signs in strategic locations in the Lake Briarwood Neighborhood to address speeding concerns.

- ☐ I/we are in favor of Item #1
- ☐ I/we are neither in favor or against Item #1
- ☐ I/we are against Item #1

Please fill out the ballot and return to Public Works. You can mail or drop off the ballot at Public Works, Attn: Luke Foresman, 1700 West Central Road, Mount Prospect, IL 60056. Residents can also submit their vote by phone at (847) 870-5640 or by email at publicworksdept@mountprospect.org. Please put "Lake Briarwood Ballot" in the subject line of the email.

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